

BYE LAWS, RULES & REGULATIONS OF CLUB-21 SOCIETY

Raj Aangan Scheme", Pratap Nagar, Sanganer, Jaipur.

The Club-21 means: -

Club situated at northern side of Raj Aangan Scheme, Sector-24, Pratap Nagar, Sanganer, presently on total Area of 12,870 sq.mt., registered under Society Registration Act. This club is the property of Rajasthan Housing Board including land, building, all types of equipments, play grounds and furniture. The proprietorship of this Club cannot be changed/amended by the General Body or the Executive Committee. The management of Club-21 will be done by the Executive Committee of the Club-21 Society and the control on all such matters will be with the General Body of the Club-21 Society.

1. The Act means Rajasthan Societies Registration Act, as amended from time to time and any statutory modification or re-enactment thereof for the time being in force.

2. The name of club is "Club 21", Raj Aangan, Pratap Nagar, Sanganer, Jaipur and registered office of the club shall be situated at Club21, Raj Aangan, Sector-24, Pratap Nagar, Sanganer, Jaipur.

3. "FUNDS" Means the funds of club including all movable and immovable property.

4. The objects for which the club is established are:

a. To provide means of recreation, entertainment and improving the health and physique of the owners (and their families) of the Raj Aangan and people of Jaipur through the medium of sports, games and activities of all kinds.

b. To encourage and promote outdoor and indoor games, sports, sporting events, relaxation & recreational activities and pass times at club and in Raj Aangan and Jaipur.

c. To lay out, manage, equip and maintain grounds for the playing of outdoor games, sports and pastimes, to provide stadiums, playing field, pavilions, refreshment room and other conveniences in connection thereof and with a view thereto purchase, lease or otherwise acquire land at such price or rent or arrangement and for such period and upon such terms and conditions as may seem expedient.

d. To organize, promote and afford facilities within premises of the Club and to use any such premises for any form of games, athletic sport, sporting events, exhibition, display or for holding camps, workshops, events and meetings for such form of games, athletics, sports, sporting event, exhibition or display.

- e. To provide for holding or training camps, workshops, conferences, researches, exhibitions, meetings or classes and to undertake publishing of works calculated directly or indirectly to advance the objects of the club.
- f. To cooperate with appropriate Authorities, Town and Regional Planning Committees, National Committees, National Sports Governing Bodies and other organization interested in any of the objects of the Club and to affiliate to or with such Club and body controlling and promoting the sports.
- g. To purchase, take on lease or hire or otherwise acquire any movable and immovable property or any rights or privileges necessary or convenient for the purpose of the furtherance of objects of Club and its activities.
- h. To acquire possession or dissolution of or to work jointly with any club or institution or society of a similar nature or objects.
- i. To construct or alter or keep in repair any building(s) for the club and to pull down or demolish any buildings not so required.
- j. To construct on any premises of the club any building, for residential needs, building for the staff of the club and sporting and other uses and to repair, alter, pull down or demolish the same.
- k. To improve, manage, maintain, Develop or otherwise deal with all or any part of the property or rights of the club, whether movable or immovable.
- l. To buy, repair, make, supply, sell and deal in all kinds of apparatus and appliances and all kinds of provisions required by the persons frequently visiting the club building and club groups or other premises of the club.
- m. To Acquire by purchase or otherwise sports gear and equipment of every kind and to distribute the same to schools, clubs and other institutions in need of such assistance.
- n. To equip and to maintain Gymnasium, water Pools, Health Centers, meditation Centers or similar institutions for health care and physical welfare.
- o. To Pay all or any part of the expenses of any match, tour or tournament or any other sporting event, match or competition in any other form of game, athletics or sport and kind of training camps, exhibitions or display.
- p. To Raise Moneys by subscriptions, activity fess or by way of voluntary Contributions and to grant any facilities rights and privileges to members of the club-21.

- q. To invest and deal with the moneys of the club in such manner as may from time be determined in the interest of the club and its objectives and activities.
- r. To Advances Moneys to such persons, associations, clubs and companies on such terms as may seem expedient for any of the objects of the club and to guarantee the performance of contracts or the payment of money by any such persons, associations, clubs or companies for fulfillment of the objects of the club.
- s. To draw, make accept, endorse, discount, execute and issue promissory notes, bills of exchange, bills of landing, warrants and debentures and other negotiable or transferable instruments.
- t. To obtain and accept subscriptions, donations, grants, gifts, devices, bequests and trusts from any person, firm or company or by any other body and to give prizes and monetary assistance for furthering or maintaining any of the objects of the club.
- u. To accept property subject to trusts to be held by the club for general purposes of the club or any special trust for any of its purposes either as original or as new trustees of a trust property.
- v. To conduct, manage, guide, look after or surprise other institutions having objects similar in part or in whole to the objects of the club.
- w. To make rules and regulations for the smooth and orderly conduct of the club and its various activities, the admission and expulsion of Members and to vary and alter the same from time to time.
- x. To nominate persons to act, as Trustees of property belonging to the club.
- y. To hire and employ secretaries, managers, coaches, professionals, umpires, scorers, servants and workmen and to pay the retainer fees/charges, salaries, wages, gratuities and pensions as per rules framed for the purpose.
- z. To do all or any of the above things by or through Trustees, Agents, Branches or otherwise and either alone and in conjunction with other and to promote and assist in the formation either as branches of the club or otherwise of any company, association or body intended to advance in Jaipur the objects of the club or any of them or intended to carry out any purpose which may seem directly or indirectly to benefit the club or to assist in the promotion of the objects aforesaid or any of them and to do all such other things as are incidental or conducive to the attainment of all the objects or any of them.

5. Definitions:

- a. The Club means the "Club21", Raj Aangan, Pratap Nagar, Sanganer, Jaipur.
- b. The "Raj Aangan Member" means any person who is (i) the legal owner of any of the bungalows in the Raj Aangan, Pratap Nagar, Sanganer or the notarized power of attorney holder of the legal owner (includes only mother, father, husband, wife, son, daughter, daughter in law, son in law, grandson, granddaughter, brother and sister) and (ii) is also the member of Raj Aangan Society (Registration No. 172/2012). Only when a person meets the aforementioned two requirements he shall be treated a Raj Aangan member under these Regulations. The legal owner means and includes the allottees in whose favour the Rajasthan Housing Board has executed the perpetual Lease Deed for the house, as well as the persons who have purchased the house through a registered sale deed from such original lease holder or subsequent purchase/owner and also the notarized power of attorney holder of the legal owner (includes only mother, father, husband, wife, son, daughter, daughter in law, son in law, grandson, granddaughter, brother and sister).
- c. The Member means the "Raj Aangan Member" of the club 21, Raj Aangan, Pratap Nagar, Sanganer, Jaipur, and would not include Associate, Honorary, Corporate, NRI/PIO/OCI and Quasi members unless specifically mentioned at a specific place.
- d. The Patron means: The UDH Minister of Govt. of Rajasthan Shall be ex-officio patron of the Club.
- e. The Chairman means the Chairman of Rajasthan Housing Board shall be ex-officio Chairman of the Club.
- f. The President means the Housing Commissioner of Rajasthan Housing Board shall be ex-officio President of the Club.
- g. The Chief Executive means the elected Chief Executive of the club an elected executive member.
- h. The Vice President -I means the elected vice President of the club an elected executive member.
- i. The Vice President-II means the Chief Engineer-I of Rajasthan Housing Board shall be ex-officio Vice President-II of the Club.
- j. The General Secretary means the elected General Secretary of the Club an elected executive member.
- k. The Joint Secretary (Administration) means elected Joint Secretary (Administration) of the Club an elected executive member.

- l. Treasurer means elected treasurer of the club and elected executive member.
- m. Joint Secretary (Sports) means elected Joint Secretary (Sport) of the club and elected executive member.
- n. Joint Secretary (Other) means the Secretary of Rajasthan Housing Board shall be ex-officio Joint Secretary (Other) of the Club.
- o. Financial Advisor means the Financial Advisor of Rajasthan Housing Board shall be ex-officio Financial Advisor of the Club.
- p. Rules means the Bye Laws and Regulations of Club 21.
- q. Dependent of a member means the spouse, sons (married/unmarried/divorced), daughters in law, daughters (unmarried/divorced), parents and the grandchildren of the member.
- r. Screening Committee means a committee of ten (10) members of the club appointed by the Executive committee to function as screening committee to assist the Executive Committee in Granting membership of the club and to make recommendations in regard thereto to the Executive Committee and to perform such other functions as may be assigned by the executive committee from time to time. The term of the screening committee will automatically expire with the end of the tenure of the executive committee.
- s. Bank Account means the Club-21's bank account which shall be operated by any two of the following three office Bearers of the club i.e. Chief Executive, General Secretary and Treasurer.
- t. Office Bearers means and includes the Chief Executive, the Vice President I, the General Secretary, the Treasurer and the Joint Secretary.
- u. Family of members means and includes the member and his dependents.
- v. The Executive committee means the executive committee of the club 21 elected by the General Body of the Club 21.
- w. Admission Fee means the Fee charged for admitting a person to the membership of the club.
- x. Subscription means monthly subscription to be charged from all types of members of the club.
- y. Activity fee Means: Fee Charged for the availing of various activity like swimming, indoor and outdoor games, etc. as may be prescribed by executive committee from time to time.

6. Membership of Club:

a. Raj Aangan Member:

All the persons who are "Raj Aangan members" shall be the members of the club.

b. Only one membership would be allowed for each house in the Raj Aangan. In case two or more persons hold one house of Raj Aangan under joint-ownership then the membership would be given to only one joint-owner who is authorized/nominated in this behalf by all the joint-owners of the said house. The failure of joint-owners to nominate or decide the person for the membership of the club would disentitle all/any of the joint-owners to seek the membership of the club.

c. In case a person owns more than one house in Raj Aangan he shall be entitled for only one membership. No dual or duplicate memberships would be allowed even if the member is the owner of more than one house in Raj Aangan. But if two or more co-owner have more than one house in Raj Aangan then his rule would not preclude different co-owners to apply for membership to club for each house provided no one co-owner applies for more than one membership.

d. The persons who are existing "Raj Aangan Members" would be admitted to the membership of the club without any admission fee. All the "Raj Aangan members" who become members of the club will pay monthly subscription and activity fee to club as decided by executive committee and charges for all the facilities as decided by the executive committee. They will have voting rights. As soon as any Raj Aangan member sells/transfers/disposes of his bungalow, his membership of the club shall be terminated automatically.

e. Any person buying/purchasing a bungalow in future in Raj Aangan shall not automatically become a member of the club, but after acquisition of the bungalow and becoming a "Raj Aangan member", the purchaser can apply for the membership of the club, and his application for membership shall be decided by executive committee on merits as per Byelaw no. 7 of eligibility. Such applications shall not be denied by the Executive Committee unless the applicant is in violation of any of the eligibility conditions in clause-3.

f. Associate Members:

Apart from regular Raj Aangan members the executive committee is empowered to admit "associate members" from outside of Raj Aangan. The prescribed admission fee and other fees would be fixed for such members from time to time by executive committee. They will not have any voting rights in any of the decision makings or elections of the club. The admission fee for associate members would be decided by the Executive Committee subject to future

revisions/changes by the Executive Committee. The total numbers of associate members would be decided by the executive committee subject to future revisions/changes by the Executive Committee.

g. Corporate Members:

Any company incorporated under the Indian Companies Act is eligible to apply as a corporate member. Its eligibility and membership fees will be as per separate Guidelines made by executive committee from time to time and notified to the applicant at the time of making application for the membership. The corporate member can be represented by 2 directors in whose favour resolution has been passed by the company in its Board meeting from time to time. They will not have any voting rights in any of the decision makings or elections of the club. The admission fee for Corporate Member would be decided by the Executive Committee subject to future revisions/changes by the Executive Committee. The total numbers of corporate members would be decided by the executive committee subject to future revisions/changes by the Executive Committee.

h. NRI/PIO/OCI Members:

Those Indians who are living abroad and fall within category of NRI/PIO/OCI as defined by Law (Other than NRI/PIO/OCI Raj Aangan members) may be admitted as member in accordance with the separate guide lines made by executive committee. The initial Admission fee charged from members would be decided by the Executive Committee which shall be subject to revision/increase by the executive committee and 100 NRI/PIO/OCI members shall be admitted initially. They will not have any voting rights in any of the decision makings or elections of the club.

i. RHB Employee members:

Maximum 150 numbers of memberships may be filled from employees of Rajasthan Housing Board. The membership fee shall be charged from these members would be as decided by the Rajasthan Housing Board. Monthly subscription and activity fee shall be charged separately as decided by the Executive Committee. The Housing Commissioner, Rajasthan Housing Board, Jaipur, shall dully recommend any application for membership under this quota to Executive Committee of Club-21 whose decision shall be final. They will have voting rights.

j. Honorary Members:

Any person who has achieved distinction at National and international level in field of Arts, culture, sports games, social service and ministers of cabinet/state whose presence enhances the prestige of club, can be nominated by executive committee as honorary member. Nominal admission fee shall be charged from honorary members which would be decided by the Executive Committee subject to future revisions/changes by the Executive Committee. They will not have any voting rights in any of the decision makings or elections

of the club. The subscriptions and activities fee from such member shall be charged as per club rules and their rights & privileges will be same as of other members excluding voting rights. The Honorary membership shall have a fixed tenure of two years and after the expiry of two years the membership shall be terminated automatically. The executive committee shall have power and authority to future renew the honorary memberships, on applications from the honorary members, for another two years. There shall be no limit on the renewals of such memberships. Initially 25 Honorary members shall be admitted subject to change in numbers by Executive Committee subject to approval in AGM.

k. Quasi memberships:

The major dignitaries of Jaipur city like, mayor, high court judges collector, S.P., Jila Pramukh, MLA's/MP's of Jaipur city as decided by executive committee including class-I civilian officers or military officers of rank of Lt.Col. and above posted in Jaipur can be allowed to use all the facilities of club. They will pay special admission fee, monthly subscription and activity fee prescribed for them. They will not have any voting rights in any of the decision makings or elections of the club. The tenure of Quasi members shall co-exist with their posts, offices or postings in Jaipur city. If any Quasi member ceases to hold his office or post on account of which he was granted the membership to the club or if he is transferred, deputed or posted out of Jaipur, he would intimate the same to the executive committee of the club and consequently his membership of the club would be terminated by the Executive Committee. The number of Quasi members shall no case exceed 50 which can be altered by Executive Committee subject to approval in AGM.

l. The existing Raj Aangan membership of the club (fixed as per number of houses and/or ownerships in Raj Aangan) would not be increased or decreased. But the executive committee may decide to admit the dependents of members to the memberships of the club. The executive committee shall have full power and authority to frame the rules and regulations for the memberships to the dependents of the members of the club. Once any one dependent of a member has been granted membership of club no other application from any other dependent of such member shall be entertained in this category.

m. The Associate memberships can be increased by the Executive Committee subject to the approval of the AGM with reference to the number of members as on 1st January of each year. 20% of annual vacancies i.e. one out of every 5 new associate members may be filled up from the dependent of an associate member. Once a dependent member has been granted membership of the club, no other application from any other dependent of such member shall be entertained in this category.

n. Initial founders of the club 21 i.e. Sh. Ajay Pal Singh, Sh. Pratap Singh Singhvi and Sh. Chandra Mohan Meena along with current initiators i.e Sh. Shanti Lal Dhariwal, Sh. K. L. Meena and Sh. Pawan Arora shall be the permanent members of Club 21 and their membership will be free but they will pay monthly subscription of the club and charges for other club facilities like any other permanent member of the club.

o. If any member has completed 10 years of uninterrupted membership of Club or 10 years of uninterrupted membership of the Raj Aangan Society (RAS), his/her son/daughter will be given priority in granting membership. However he or she must have completed 21 years of age on the date of application and also fulfills other qualifications of membership. The admission fee for such members would be decided by the Executive Committee subject to future revisions/changes by the Executive Committee.

p. In case any "Raj Aangan Member" has leased his bungalow on tenancy then it would be permissible for such Raj Aangan Member to nominate the tenant for the usage of the club. In such case the tenant may be given the usage rights without paying any guest fee but the membership of the tenant would be conterminous with the duration of tenancy and the usage rights would automatically terminate on the termination of the duration of the tenancy for the bungalow in question. The grant of such usage rights would be strictly subject to the rules and regulations framed by the Executive Committee in this regard from time to time. The subscription and activity fee from such member shall be charged as per club rules and their rights and privileges will be same as of other members excluding voting rights.

7. Eligibility of the Members:

a. No person shall be admitted to the membership of the club unless he/she has attained the age of 21 years. He should preferably be at least a graduate or possesses an equivalent qualification from recognized institution. He/she would be socially reputed having sound moral character and an income tax payer.

b. In case the applicant is the dependent of a member, he/she may apply for membership. Only one person/dependent will be eligible to get the membership under the dependent category of each member. The decision of the executive committee in regard to grant of membership to any dependent shall be final and binding.

c. In case of granting membership to the dependents of the members, the Executive Committee would lay down guidelines and such dependent memberships would be governed accordingly.

d. The applicant must not have been involved in or charged in or convicted for any offence of moral turpitude by any court of India or abroad.

e. The applicant should not have ever been declared insolvent/bankrupt and also not be an expelled member of any other registered club of the country (or any other country) for an act of indiscipline or be defaulter in payment of dues or for any other such reason so as to incur disqualification.

f. If the application form of any applicant is found to contain any wrong information/declaration or suppression of any material information required in the form, such application would out rightly be rejected. In case any membership is granted based on such wrong, false and erroneous information or suppression, the same would be liable to be terminated on the discovery of such overlooking or error or suppression.

h. The fact that an applicant fulfills all the conditions of eligibility and has deposited the requisite fee shall not automatically entitle him to the membership of the club unless he is admitted to such membership by the executive committee after exercise of its absolute and unfettered discretion and the decision of the committee in this regard is communicated to him. The executive committee shall not be required to record or assign any reasons for accepting or rejecting any application and the decision of executive committee in this regard shall be final, conclusive and binding on the applicant.

8. Admission fee & other fees:

a. The member and a dependent of a member shall be required to pay such admission fee at the time of admission to the membership of the club, as may be prescribed from time to time by the executive committee.

b. Every member including the associated, honorary, NRI/PIO/OCI & quasi members shall be required to pay such sum as may be decided from time to time by way of monthly subscription, activity fee and other fee as may be decided by the executive committee.

c. Honorary members shall not be required to pay any admission fee. Quasi members and all other members will have to pay admission fee as decided by the Executive Committee.

d. Apart from the admission fees, activity fees and other charges all the category of members shall also be liable to pay all the taxes and levies applicable on such fees and charges as per Government laws, rule, regulations, notifications and circulars from time to time.

e. The fees for indoor and outdoor games, use of swimming pool, Gymnasium, health, club, play area and for other activities shall be charged from members

in addition to monthly subscription as decided by the executive committee from time to time.

9. Admission to membership:

a. The application for membership shall be given to the club office/online portal in prescribed form along with requisite application fee. The application form should be filled in completely and duly proposed and seconded by two members of the club. These two members should have a standing of 5 years as the members of the club.

b. The application so received shall be scrutinized, processed and then placed before the executive committee for consideration. The decision of executive committee shall be final and binding and it will not be necessary for the executive committee to assign any reason for acceptance/rejection of any application for membership.

c. The executive committee would be free to follow any norms or procedure while dealing with the applications for membership to the club, however the executive committee may adopt and follow some different norms or procedure for consideration of grant of membership to the dependents of members.

d. The decision of the executive committee in regard to grant of membership or otherwise shall be final and binding on the applicant, however, this will be done in consultation with the screening committee. The decision of executive committee regarding acceptance or rejection of any application or grant/refusal of membership shall be intimated to the person concerned by the General Secretary and simultaneously it shall be placed on the Notice Board of the club. Executive committee shall not be required to record or assign any reason whatsoever for rejection or approval of any application.

10. Cessation of Membership:

a. A member shall cease to be the member of the club if he signifies his intention to do so in writing to the General Secretary of the club. However, he shall be liable to pay the monthly subscription and other dues, if any, for the month in which he has signified his intention to resign from Club membership.

b. The membership of a Member, whose bills are in arrears and the total amount of the arrears exceeds a specific limit prescribed by the executive committee, shall be liable for termination by the executive committee. For termination of the membership due to arrears, the following procedure shall be followed:

i. The Member whose bills are in arrears shall be given a notice in writing by the Secretary to pay dues within a period of 15 days from the date of receipt of the notice. The refusal to receive notice would deem as receipt.

ii. If the member fails to make payment of all his dues within the time given, the General Secretary shall give a final notice to the Member by registered post to pay the entire dues within a period of 30 days from the date of receipt of registered notice. The refusal to receive notice would deem as receipt. Simultaneously the name of the defaulting member will be placed on the Notice Board of the club in defaulter's list.

iii. If, even after the expiry of 30 days from the service of final notice, the Member fails to clear the complete dues, his membership may be suspended and the matter of termination of membership shall be put before the executive committee in its next meeting for consideration and termination.

iv. The membership of the member shall be terminated if decision to this effect is taken by the executive committee by simple majority of the total members of the executive committee including at least two office bearers. The decision so taken shall be final and binding.

v. The General Secretary shall intimate about the decision of the executive committee to the member concerned, in writing.

vi. However, the member will be entitled to apply afresh by filing new application form with necessary admission fees. His application shall be entertained only on his clearing earlier dues of the club, if any, with interest. Such application shall be entertained only after the elapse of two years from the date of termination.

c. A member shall also be liable to be proceeded against for disciplinary action for one or more of the following reasons:-

i. On conviction by Court of Law for an offence involving moral turpitude.

ii. Behavior in the club premises which is unbecoming of a responsible member and which either is socially unacceptable or tarnishes the image of the club.

iii. Any deliberate refusal or neglect to comply with any provision of the Rules and regulation of the club or contravention thereof.

d. For disciplinary action against a member on the ground mentioned in clauses (a) to (c) of the Bye Law No. 10(iii) the following procedure shall be followed:-

i. In case when any office bearer is an eye witness to any incident of gross misbehavior or improper conduct of any member, the concerned member may be suspended on the information of such office Bearer for one week, which may be extended to two weeks with continuing effect, by the Secretary. The action of Secretary shall be ratified by the executive committee in subsequent meeting.

ii. On getting a written complaint against a member for any of the above misconduct from any member(s), employee(s) of the club or member(s) of the executive committee, a show cause notice shall be issued to the member concerned by the Secretary through registered post calling his explanation within a stipulated period.

iii. On receipt of the reply from the concerned member, it shall be forwarded by the General Secretary to the Executive Committee for investigation and consideration. Further action will be determined by the executive committee.

iv. In case the concerned member does not submit his reply within the stipulated time, the General Secretary will present the facts of the case before the executive committee in its next meeting, for its decision and the executive committee will be empowered to take any decision in such case as it may deem fit and proper.

v. On consideration of the facts, and the concerned members reply, the executive committee may find the concerned member(s) guilty of the misconduct for which he has been charged. The executive committee shall have full power and authority, in its own wisdom and discretion and as it deems fit and proper depending on the facts and circumstances of the case, to decide the punishment for the erring member depending on the severity of the guilt. However the concerned member(s) membership shall not be terminated unless the majority of the executive committee members including at least two office bearers decide accordingly. The General Secretary shall intimate the member concerned about the decision of the executive committee.

vi. A member whose membership has been terminated for non-payment of the dues can visit the club as a guest only if he clears all his past dues and is signed in by an existing member in good standing.

e. If any member shall be guilty of such conduct as the executive committee considers likely to endanger the harmony or effect the character or stability or interests of the club, such member shall be liable to expulsion by a resolution of the executive committee, provided that the majority of the executive committee members including at least two office bearers shall have voted in favor of such expulsion and provided also that at least fifteen days before the meeting at which such resolution is passed, he shall have had notice thereof and of the intended resolution for his expulsion and that he shall at such meeting and before the passing of such resolution have had an opportunity of

giving orally or in writing any explanation or defense he may think fit and proper. It shall be in the power of the executive committee to exclude such member from the club till such resolution has either been passed or rejected. The executive committee through General Secretary shall convey or send by registered post a written communication to such member containing a notification of the said resolution. On the passing of such resolution the member shall forthwith cease to be a member of the club and shall not have any claim against the executive committee or the club. However, any fees or subscription paid by him in advance shall be refunded to him after adjusting the dues of the club.

11. Payment of fees and club dues:

a. The person applying for the membership of the club shall pay the admission fee before being admitted to the membership of the club. The admission fee shall immediately be payable, when the applicant is called upon to do so by the General Secretary of the club, irrespective of the stage or status of the membership application of the applicant.

b. The payment of monthly subscription as well as other charges shall be made as soon as a member receives the bill from the club office. The bills shall be raised monthly or as may be decided by the executive committee from time to time.

c. All the fees, receipts and dues shall be part of the funds of the club 21 and shall solely and exclusively be utilized by the executive committee of the club for fulfilling and furthering the objects of the club21 Society.

12. General Body:

The total membership of the club eligible to vote shall constitute the general body of club. The General body shall have duty, to see that all affairs of the club are managed by executive committee according to the aims and objects of club. It will lay down the General policy and will elect the executive committee of the club for the proper and efficient execution of the policies of the general body and maintenance and upkeep of the club. The executive committee and office bearers shall ultimately be answerable and accountable to the General Body. The general body shall elect the executive committee of the club once in every two years.

13. Executive Committee of Club:

The executive committee shall consist of following 21 members. The tenure executive committee shall be two years and through elections a new executive committee and office bearers shall be elected after every two years by the General body. Out of 21 members of the executive committee, 10 members

shall be elected members of the club and Seven members (UDH Minister of Govt. of Rajasthan, Chairman of RHB, Housing Commissioner of RHB, Chief Engineer-I RHB, Secretary RHB, Financial Advisor RHB & Dy. Housing Commissioner RHB) shall be ex-officio members and Four members will be nominated from the Raj Aangan Society (RAS).

The office bearers of Club-21 (Elected Chief Executive, Vice President I, General Secretary, Joint Secretary Administration, Treasurer, Joint Secretary Sports) cannot stand for elections and become office bearers of the Raj Aangan Society (RAS) at the same time. Similarly, the office bearers of Raj Aangan Society (RAS) (Elected President, Vice President, General Secretary, Joint Secretary, Treasurer) cannot stand for elections and become office bearers of the Club-21 Society at the same time.

1. Patron (Ex-Officio Honorable UDH Minister of the Govt. of Rajasthan)	1
2. Chairman (Ex-Officio Chairman of the Rajasthan Housing Board)	1
3. President (Ex-Officio Housing Commissioner of the Rajasthan Housing Board)	1
4. Chief Executive (Elected Member)	1
5. Vice President-I (Elected Member)	1
6. Vice President-II (Ex-Officio Chief Engineer-I of the Rajasthan Housing Board)	1
7. General Secretary (Elected Member)	1
8. Joint Secretary (Administration) (Elected Member)	1
9. Treasurer (Elected Member)	1
10. Joint Secretary (Sports) (Elected Member)	1
11. Joint Secretary (Other) (Ex-Officio Secretary of the Rajasthan Housing Board)	1

12. Financial Advisor (Ex-Officio Financial Advisor of the Rajasthan Housing Board) 1

13. Dy. Housing Commissioner (Ex-Officio Dy. Housing Commissioner of the Rajasthan Housing Board) 1

14. Eight (8) Executive Members

Four (4) executive members shall be elected members of the club and four (4) executive members shall be nominated from Raj Aangan Society Executive Committee.

The Ex-Chief Executive and Ex-General Secretary can always be included as special guests in the meetings of the Executive Committee as and when required.

The executive committee shall be responsible for all day-to-day functions and activities of club like Restaurant, games activities, cultures activities. Collection of monthly subscriptions from members; building maintenance as per Budget, recruitment of staff, maintenance of club accounts and Audit, booking of club Lawns, halls, Guest Rooms and collection of funds, purchasing of all type of items required for club.

14. Working of executive committee:

a. All the questions/decisions/resolutions of the executive committee shall be decided by the votes of the majority of the members of the executive committee. Each member of the executive committee shall have one vote. In case of equality of votes the Chairman shall have the casting vote.

b. The executive committee shall meet as often as it thinks fit, but at least once in every month.

c. A notice of minimum 5 days in writing shall be given by the General Secretary for the meeting of the executive committee but a meeting can be called even on a telephonic Notice in case of an urgency or emergency.

d. The quorum necessary for transaction of business of the meeting of the executive committee shall be seven (7) members of the executive committee.

e. All acts of the executive committee or of any committee/ sub committee appointed by it shall, notwithstanding any vacancy in the executive committee or any defect in the appointment of any member of the executive committee, be valid as if no such vacancy or defect had existed and as if every such person had been duly appointed and was qualified to be a member.

f. The terms of the executive committee shall be two years from the date it assumes office.

g. Absence of a member of the executive committee for three consecutive meetings without intimating his inability to attend, shall vacate his office on a resolution being passed to this effect by the simple majority of the executive committee.

h. The casual vacancy caused by the resignation or death of any member of the executive committee shall be filled by the executive committee by co-option from amongst any member of the club.

i. A special meeting of the executive committee can be convened on the basis of requisition in writing given by minimum 5 of the members of the committee stating the purpose and matter to be dealt with or decided in such a requisitioned meeting. On receipt of such a requisition, the General Secretary or in his absence the joint secretary in consultation with the chief executive, shall convene such a meeting of the executive committee on a date not later than 10 days after the receipt of such requisition. The agenda of such a requisitioned meeting shall be circulated among the members of the executive committee well in advance of the date fixed for such meeting.

15. Power and Duties of executive committee and office bearers:

a. The executive committee shall be the governing body of the club and in addition to the power and authorities by statute or by these rules expressly conferred on them, may exercise all such powers and do all such acts and things as shall by statute or by these rules expressly directed to be done by the club in General Meeting but subject to such regulations or directions as may from time to time be determined upon or given at an annual or Extra Ordinary General Meeting of the General Body, provided that no such regulations or directions will invalidate any prior act of the executive committee which would have been valid if the regulation or direction had not been made or given.

b. The executive committee may appoint sub-committees (such as scrutinizing, disciplinary, sports, cultural etc.) in its meeting for its assistance and for smooth running of the club. The conveners and members of all such committees shall be nominated by the executive committee. Any member of the executive committee or member of the club could be nominated as member to such sub-committees. The Chief Executive and General Secretary shall be ex-officio member of all such sub-committees. The terms of the sub-committees will be fixed by the executive committee.

c. The executive committee shall have full power and authority to make bye laws for smooth running of the club.

d. The executive committee shall have power to purchase, take on lease or in exchange or hire or otherwise acquire for the purpose of club any movable property such as furniture, utensils, books, newspapers, magazines and periodicals, fittings apparatus, appliances, conveniences, sporting article's etc.

e. The executive committee shall have power to increase/decrease the admission fees, subscription, activity fees and any other charges, chargeable from the various category of members of the club.

f. The meeting of the executive committee shall be presided over by the President or in his absence by the Chief Executive or in absence of both of them by the Vice President I or in absence of all of them by the senior most member (Seniority by tenure in executive committee) present in the meeting. The person presiding over the meeting of the executive committee would be the president of that particular meeting and would have the casting vote in case of a tie while arriving on decisions.

16. Patron/Chairman/President/Chief Executive/Vice President:

a. The Patron, Chairman, President, Vice President-II, Joint Secretary (Other), Financial Advisor and Dy. Housing Commissioner would be the guiding figures for the club. By virtue of their stature, vast experience, enriched wisdom and fine sense of intellect and values, Patron, Chairman and President would steer the club on the path of continuing progress, success and fame.

b. Subject to the powers conferred on the executive committee, the Chief Executive and in his absence the Vice President-I shall be the head of the club with all powers to implement the resolution and decisions of the executive committee and to carry on the activities of the club and also such other activities as may be conducive to the fulfillment of the objects of the club.

c. The actions taken from time to time by the Chief Executive and in his absence by the Vice President-I shall be placed for confirmation before the next meeting of the executive committee for their ratification.

d. The Chief Executive and in his absence the Vice President-I in an emergency shall have powers to take all measures necessary to safeguard the interest of the club and to carry on its activities but the action taken by the Chief Executive and in his absence the Vice President-I, shall be placed for confirmation and ratification before the next meeting of the executive committee.

e. If any question arises regarding the interpretation of these rules or any by-laws or regulations of the club, the same shall be referred to the executive committee and the decision by simple majority of the executive committee in this regard shall be final and conclusive.

f. In the event the Chief Executive & Vice-President-I both resign or are not available, executive committee shall elect the senior most member (seniority by tenure) as acting Chief Executive and he shall be entitled to exercise all the powers of the Chief Executive for the remaining term of the Executive Body.

g. The Patron, Chairman and President may issue direction to executive committee. In case these directions are not agreeable, the same shall be accepted/rejected by majority voting in the executive committee.

17. Vice President-I:

In the absence of the Chief Executive the Vice- President-I will have all the powers and duties of the president. He will also discharge any other duty assigned specially to him by the executive committee.

18. General Secretary:

Subject to these Rules and the Bye-Laws, the General Secretary shall:

- a. Plan, carry out the organization and further development of the club.
- b. Raise and collect funds and subscriptions for the club.
- c. Generally supervise the working of the club.
- d. Attend to all legal matters in which the club may be interested or concerned.
- e. Maintain the minutes of the meetings of the executive committee and the sub-committees of the club as may be directed by the Chief Executive.
- f. Conduct all correspondence relating to the club.
- g. To appoint, remove, suspend, punish or dismiss any employee or other staff and to determine their respective duties and to fix their emoluments.
- h. Prepare jointly with the Treasurer the budget of the club.
- i. Prepare such monthly and quarterly reports of the club, as may be directed by the executive committee and shall also submit Annual Report at the Annual general meeting of the club.
- j. Issue notices of meetings of the executive committee and prepare the agenda thereof.
- k. Perform such other duties and functions as may from time to time be prescribed by the executive committee.

l. The General Secretary or in his absence the Joint Secretary (Administration) shall not incur any expenditure in the nature of capital expenditure exceeding Rs. 25,000/- without the prior approval of the executive committee.

m. The General Secretary shall maintain and preserve the minutes of all the matters transacted in the meetings of the executive committee. The minutes shall be approved in the next meeting of the executive committee by the officiating President of that meeting.

o. The General Secretary on his own motion, or on the recommendation of the Chief Executive, shall have the power to grant Temporary permission to non-members to avail facilities of the club for a period not exceeding 7 days at a time and not more than 15 days in a year. At any given time, the number of such non-members shall in no case more than 10. The subscriptions and activities fee from such members shall be charged as per club rules.

19. Joint Secretary (Administration):

In the absence of the General Secretary, the Joint Secretary (Administration) will exercise all the functions and duties of the General Secretary. If the General Secretary post falls vacant, he shall carry out all the duties and functions of the General Secretary till a new General Secretary is elected and shall also carry out any task specifically assigned to him by the executive committee.

20. Treasurer:

a. The Treasurer shall be responsible to the executive committee for maintaining the accounts in a proper manner.

b. He will check and pass all vouchers of expenditure before they are paid for by the club. He will bring to the notice of the executive committee any expenditure incurred without prior approval of the committee or in an otherwise improper manner.

c. He shall ensure that all cash receipts of the club are deposited at the earliest in the bank account of the club. No cash payment would be allowed beyond an amount of Rs 20000/-. He shall also ensure that all payments as far as possible are not made in cash and he shall be under the duty to bring to the notice of the executive committee any infringement of these stipulations.

d. The Treasurer shall also be responsible for up to date and timely closing of accounts and proper maintenance of the stock registers.

e. The Treasure will along with the Secretary ensure the laying of the Budget of the club before the General Body.

21. Joint Secretary (Sports):

a. Under the guidelines set by the executive committee, the Joint Secretary (Sports) shall be responsible for supervising the running of all sports and games activities of the club. He will inter-alia, perform the following duties and functions.

i. Shall ensure proper maintenance of playing surfaces and other sports facilities of the club.

ii take initiative to add more facilities for games and sports in the club and

iii. Organize tournaments and functions related to games and sports.

22. General Meeting:

a. The club shall in each year hold an Annual General Meeting in addition to any other meeting within three months from the date of close of the financial year of the club.

b. In case of default in holding the regular Annual General Meeting or requisitioned General Meeting, the executive committee shall not have any power or authority to incur any expenditure of capital nature after the expiry of three months from the close of the financial year of the club.

c. Ten percent members of the total Raj Aangan Members of the club or 50 members, whichever is more, shall be the quorum for EGM/AGM meeting of the general body.

d. A notice specifying the day, date, time and place and the matters to be transacted at the Annual General Meeting of the club shall be sent to each Member of the club at least 21 days before the date of meeting.

e. No special business other than specified in the notice by the executive committee, shall be transacted in the Annual General Meeting of the club, unless a notice proposing a special business is given by any Member to the executive committee at least 14 days before the date of meeting, clearly specifying the nature of business. On receipt of such notice the executive committee shall send the copies of that notice to each member at least 7 days before the meeting.

f. All business other than the following transacted in the Annual General Meeting, shall be called special business:

- i Approval of accounts
- ii Elections of Members of executive committee
- iii Appointment of Auditors
- iv Adoption of General Secretary's Report
- v Any other matter with the permission of the Chair.
- vi Annual Budget of the club comprising only proposed Capital Expenditure to be incurred during subsequent year.

g. (i) The executive committee whenever it thinks fit may convene an extra ordinary general meeting.

(ii) And also it shall do so upon a requisition in writing signed by at least thirty (30) members of the club entailed to vote at such meeting.

h. The executive committee shall convene the extra ordinary general meeting of members of the club requisitioned from members as mentioned in Bye-Law (g-ii) above.

i. On the failure of the executive committee to convene the extra ordinary general meeting within 30 days, the requisitionists shall themselves convene meeting & shall send the notice of meeting to all members of the club. All the cost and expenses of such meeting shall be borne by the club.

j. The Chief Executive and in his absence the Vice-President I and in the absence of both, the senior most member of the executive committee present in the meeting shall preside over all the general meetings of the club including requisitioned extra ordinary general meeting.

k. If within half an hour from the time fixed for the EGM/General Meeting the quorum is not complete, the meeting shall stand adjourned for 24 hours for the same time and place. However, no quorum will be required in the adjourned Meeting.

l. In case of requisitioned extra ordinary general meeting as per the clause 22 g (ii), if the quorum as prescribed is not present within half an hour from the time fixed for the meeting, the meetings shall stand adjourned for 24 hours for the same time and place. However, if no quorum is present in the adjourned Meeting the meeting would stand cancelled.

If for some reason the club remains closed on the date of the extra ordinary general meeting, the meeting will be held again within twenty days of the said day at the same time. The general secretary will take necessary steps for the same.

m. A resolution put in any general meeting (save as otherwise provided in these rules) will be decided by the majority of the members present and voting. In the case of equality of votes the President of the meeting shall be entitled to second or casting vote.

n. The minutes of the matters transacted at any General body meeting shall be put on the notice board within thirty days of the meeting.

o. Minutes of all the matters transacted at any general meeting including the Annual General Meeting shall be maintained and preserved and shall be signed by President of the meeting within thirty days from the date of meeting.

23. Election of the Executive Committee:

a. (1) Eligibility condition for members contesting election for various posts

i For Office bearer Minimum 10 years as Raj Aangan Member

ii For executive member Minimum 5 years as Raj Aangan member

The Proposer & Secunder of any candidate will be required to be member of the club for at least 3 years.

Note:- The minimum experience/ duration of membership/ contesting/ proposing/ seconding eligibility period criteria, will have full application only after 10 years of coming into force of these Byelaws of club. Initially for first ten years this experience criteria will applied in proportion to the time elapsed. For example after an elapse of one year of coming into force of these bye laws the minimum experience criteria would be one year; after an elapse of three years the minimum experience criteria would be three years and so on. This formula would be followed till the time the upper limit of all the experience requirements is reached. Irrespective to the foregoing, in the first election of the Executive Committee, after coming into force of these Rules & regulations, only those persons would be eligible to contest the election for office-bearers and members of the Executive committee who have continuously (without any break) been "RAS Members" for minimum five years in the past from the date of voting in such election.

(2) A member cannot remain on any one post of the Office Bearers for elected members more than 2 terms consecutively and will have to give a break of at least one term before he intends to contest for the same post which he holds for 2 consecutive terms. However, this condition will not be applicable on those who contest for the member of executive committee.

(3) The general body shall elect the executive committee and also directly elect the office bearers of the club. The Chief Executive, Vice-President I, General Secretary and other office bearers shall be directly elected by the general body at the time of election of the executive body of the club.

b. (i) The outgoing executive committee shall appoint any senior member or a responsible person of the club who himself is not a candidate at the election to act as returning officer for conducting elections for new executive committee in accordance with the program fixed by the executive committee which shall be

notified in advance of the expiry of its term of two (2) years. The process of election shall be completed as soon as possible and in no event the outgoing executive committee shall be allowed to continue in office for a period of more than three (3) months after the expiry of its term of two (2) years. Nomination papers duly signed by the candidates and proposed and seconded by two members of the club, who are eligible to vote shall be filed at least 10 days before the date of election.

ii) A list of members of the club who are eligible to vote in the election of the executive committee shall be prepared by the office of the club under the supervision of the General Secretary and will be handed over to the returning officer who shall notify a final voters list under his signatures. A copy of the final voters list shall be made available to any member on payment of such charges as may be fixed. The nomination papers so filed shall be scrutinized by the returning officer. The decision of "Returning Officer" regarding acceptance & rejection of nomination papers shall be final and binding on the candidates.

(iii) The names of candidates whose nomination papers are found in order shall be put on the notice board of the club, 9 days before the date of election.

(iv) The last date of withdrawal will be 7 days before the date of election.

(v) The voting shall be by "Secret Ballot" and the decision of the "Returning Officer" on all matters pertaining to validity of vote, number of votes secured by any candidate in the election shall be final & binding on all the contestants.

(vi) The process of voting, counting and declaration of result shall be completed on the very same day of election.

(vii) In case of a tie for a particular post, the President of the Annual General Meeting, in which the elections are held will have the right of casting vote.

(viii) E-voting, postal ballot or any other means of voting as decided in the AGM will be valid and rules and regulations for these will be formed by the election committee.

(ix) If the Executive Committee fails to do so the Ex officio members of Executive Committee, i.e. President (Housing Commissioner RHB), four Executive Members from Raj Aangan Society and ex-officio Chief Engineer-I, Secretary (other) and Financial Advisor concerned of Rajasthan Housing Board called Governing council, will assume charge of the management of the club and ensure holding of the elections within 45 days there from. The Governing council shall enjoy all powers and rights vested in the Executive Committee.

c. The executive committee shall be responsible to complete the process of elections for the next executive committee within 3 months of the expiry of its tenure of two years.

24. Accounts and Audit:

a. The General Secretary and Treasurer shall keep at the office of the club proper books of accounts in respect of:

i. All sums of money received and expended by the club and the matters in respect of which the receipt and expenditure takes places.

ii. The Assets and Liabilities of the club.

b. The club shall preserve in good condition the books of account relating to a period of not less than eight years preceding the current year together with the voucher relevant to any entry in such books of accounts.

c. the books of accounts shall give a true and fair view of the state of affairs of the club and explain its transactions. The books of accounts and other books and papers shall be open to inspection by any member during the club office hours.

d. The executive committee shall cause to be prepared and to be laid before the members in the annual general meeting balance sheet, income and expenditure account and reports within 6 months from the close of the financial year.

e. copies of Balance sheet, Income and Expenditure Account, General Secretary's report and Auditor's Report shall be circulated at least twenty-one days before the date of Annual General Meeting at which the same are to be laid before the members.

f. The accounts of the club shall be audited by the person appointed as Auditor in the Annual General Meeting, before the same are sent to Members.

g. The accounts of the club shall be closed on 31st day of march every year.

25. Affiliation with other clubs:

The executive committee of the club may take steps to get the club affiliated with other clubs running in Jaipur or elsewhere on reciprocal basis for the benefit of members of the club. The executive committee shall maintain a list of such clubs where arrangements on reciprocal basis have been made. All the members of the club shall have privilege to use facilities at such other clubs. The members of such other reciprocating clubs shall also have privilege to make use of the facilities of the club on payment of such fees and charges as may be fixed from time to time by the executive committee.

26 Guests:

- a. The member of the club shall have privilege to bring persons as guests on payment of a fixed amount as guest fee or on such charges and for a period as may be decided from time to time by the Executive Committee.
- b. No guest fee shall be charged from spouses or dependents of the members.
- c. No person whose application for Membership has been rejected by the Executive Committee shall be brought as guest for a period of 6 months from the date of rejection of his application.
- d. No person who has previously been a Member of the Club and against whom there are any outstanding dues shall be brought as guest.
- e. The cost of breakages or losses caused by the guest will be recovered from the Member concerned. The Member shall be responsible for all the expenses incurred by his guest and also for the behavior and conduct of the guest.
- f. It shall be the duty of Member who is bringing guest, to enter the name and other particulars of the guest as may be prescribed in the register provided for the purpose. A particular guest can accompany the Member ordinarily for a maximum period of four days in a month unless otherwise allowed by the Chief Executive or General Secretary in a special case.
- g. Members who flout any of the rules mentioned above will make themselves liable to their attention being drawn to the breach of these Rules by the Secretary. If the Member persists in the breach of these Rules even thereafter, he shall incur a disqualification in terms of Bye-Laws no. 10(iii)© which will render him liable to action being taken against him under Bye-laws No.10(iv).
- h. Guest should be accompanied by the host and the host member shall be responsible for the behavior, conduct and charges incurred by the guest.

27. General:

- a. The complaints and suggestion will ordinarily be made in a book which will be kept for the purpose and which may be obtained by any member from the attendant in charge.
- b. No member shall take away any books, magazines, periodicals or newspapers except as provided by general instructions issued by the General Secretary from time to time. Any Member infringing this rule or mutilating any of these books will be charged the full cost of the book, magazine, periodical or newspaper as the case may be and may also face disciplinary action.

c. As needed, alteration, addition or amendments in these byelaws of the club-21 can be done by the majority of the General Body present in the AGM/GBM or by more than 1/4 of the members of the total number of members of the General Body, whichever is higher and it will be according to section 12 of the Rajasthan Society Registration Act 1958. There shall be absolutely no relaxation ever, in this mandatory requirement of quorum and consenting majority in passing of any alteration, addition or amendment in these Bye laws by the General Body.

28. Settlement/Resolution of the Disputes:

a. The club being a private institution no member shall be entitled to bring or prosecute any suit or complaint or proceedings in any Court of law against the Club, the Executive Committee or any other Committee/Sub-Committee of the Club and its Office Bearers and Members and employees of the Club acting under their authority for any act done or omission made in the discharge of their duty or function under these Rules or in matters pertaining to the affairs of the Club.

b. All claims, complaints, differences, grievances and dispute between the Member(s) and the Club, between the Members inter-se arising out of decision of the Club or the Executive Committee or the General Secretary or any other officer bearer or other employees of the Club acting under their authority and all disputes pertaining to the affairs of the Club, including elections shall be referred for decision to an Arbitrator, to be selected out the panel of Arbitrators prepared by the Executive Committee. The Arbitrators to be included in the panel shall be persons of high repute who are not Members of the Club and have given their consent to act as such Arbitrators. For every dispute, an Arbitrator shall be nominated by the Executive Committee from the Penal with the consent of the Members concerned in the dispute. If no consent to the name of an Arbitrator is given by a Member within seven (7) days of the service of a notice by the Club, it shall be open to the executive committee of the club to nominate sole Arbitrator from the penal.

c. The decision of the Arbitrator shall be final and binding on the parties to the dispute and shall not be questioned in any manner.